







## Best of Missouri Hands Professional Development Grant

### Purpose:

To promote the continuing education of all members of the Missouri Artisans Association, d/b/a The Best of Missouri Hands, by providing additional resources to advance the study of their chosen artistic mediums through grant funding.

Grant Awards: \$500.00 to be awarded to one applicant annually at the BOMH Annual Membership Meeting.

### Eligibility Requirements:

1. Applicant must be a member of The Best of Missouri Hands for a minimum of six (6) months prior to application for the grant; all dues and other monies owed to The Best of Missouri Hands must be paid in full prior to application.
2. Applicants must complete this application form including a brief statement regarding how this grant would help to advance his/her art.
3. Applicants must submit how and what they plan to return to the organization for receiving a grant (examples; demonstration, slide show, workshop, etc.).
4. The recipient of the Professional Development Grant will be required to write a short article including photos for the MAA/BOMH newsletter detailing how the funds were used.
5. Previous recipients of the Professional Development Grant are welcome to apply but preference will be given to new applicants.

### Application Deadline and Submission:

This application form must be completed in full and postmarked by **February 15, 2021**.

The Best of Missouri Hands  
2101 W. Broadway, #322  
Columbia, MO 65203

The application form can also be returned via email to [admin@bestofmissourihands.org](mailto:admin@bestofmissourihands.org).

Electronic submissions must be sent by **February 15, 2021**.

### Application Process:

1. Applications will be reviewed by an impartial committee selected by the Executive Director and the President.
2. Applicants will be ranked based only upon their written application. The top ranking applicant will be awarded the Professional Development Grant.
3. The recipient's name will be announced at the BOMH Annual Membership Meeting and a certificate will be awarded.
4. To be eligible for Award funds, the recipient must use the Professional Development Grant funds for the purpose requested on the Application Form.
5. After the recipient completes their Professional Development Grant funded activities and reports to the membership in the MAA/BOMH Newsletter, an invoice must be submitted to MAA/BOMH by December 31 of the year the grant is awarded for payment of the scholarship funds with receipts for all expenses. You will be reimbursed for up to \$500 of documented expenses related to the Grant. A check will be mailed within 30 days after the recipient submits the invoice.



**Best of Missouri Hands  
Professional Development Grant  
Invoice for Grant Funds**

**Upon completion of your Professional Development Grant project**, your next step is to write an article for the BOMH Newsletter about your experiences while pursuing your funded activities (please include 2 or 3 photos to be printed with the article). The article should be submitted via email to [director@bestofmissourihands.org](mailto:director@bestofmissourihands.org)

This invoice to BOMH for payment of the grant funds can be submitted at the same time as the article.

The following form serves as an invoice for reimbursement for up to \$500 of documented expenses related to the Grant. Receipts for the expenses you incurred must be attached to the form.

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Dollar Amount Requested \$** \_\_\_\_\_

*Note: (cannot be over the total amount of receipts attached, up to \$500)*

Please submit this invoice – after completion of all requirements for reimbursement - to the email above, or by US Mail by December 31, 2021 to:

The Best of Missouri Hands  
2101 W. Broadway, #322  
Columbia, MO 65203