**NOTE: This application is designed to be filled out online and then emailed. There is no need to print the blank application and hand write it, although you may want to print out the completed application for your records.**

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

▢ **General Member** or ▢ **Juried Member** **Member Since:** \_\_\_\_\_\_\_\_\_\_\_\_\_

**Medium**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Website**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List your participation, contributions, and/or service to BOMH:**

**List your activities and achievements as a BOMH Artisan (or attach a resume):**

**Have you received a BOMH Professional Development Grant in the past?**  ▢ NO ▢ YES

**Grant Project Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide a detailed description of how you intend to use the Professional Development Grant funds. Attach additional materials to your emailed application to help explain your intentions, if needed.**

**How would your art advance through use of the Grant?**

**How do you plan to give back to BOMH afterwards?**

**Project Completion Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dollar Amount Requested (up to $500): \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Note: Funds received in excess of final receipts submitted are expected to be returned to BOMH.)

I agree with the terms of the grant, which include and are not limited to providing proof of my project completion, completing my project within one calendar year of the award, submitting an article with photos for the BOMH newsletter **or** recording a Zoom workshop on my experience, and submitting receipts for my expenses and any unused funds to Best of Missouri Hands.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARTIST SIGNATURE DATE

Submit completed application via email to **admin@bestofmissourihands.org**.

Application submission must be completed in full and submitted by email by **February 15** of the grant year.

**Purpose**:

To promote the continuing education of all members of the Missouri Artisans Association, d/b/a The Best of Missouri Hands, by providing additional resources to advance their study of art and artistic mediums through grant funding.

Grant Awards: Up to $1,000.00 will be awarded annually (up to $500 per individual). Grant funds may be used for (but are not limited to) equipment and materials, arts related travel, conference fees, professional and artistic development, training, and other resources.

**Eligibility Requirements:**

1. Applicant must be a member of The Best of Missouri Hands for a minimum of six (6) months prior to application for the grant; all dues and other monies owed to The Best of Missouri Hands must be paid in full prior to application.
2. Applicants must complete this application form including a brief statement regarding how this grant would help to advance their art.
3. Applicants must submit how and what they plan to return to the organization for receiving a grant (examples: write an article for the newsletter, record a Zoom workshop, etc.).
4. The recipient(s) of the Professional Development Grant will be required to do one of the following detailing how the funds were used: write a short article including photos for the MAA/BOMH newsletter, record a Zoom workshop, do a demonstration or present a slideshow at the Annual Meeting or ArtSmart conference.
5. Previous recipients of the Professional Development Grant are welcome to apply but preference will be given to new applicants.

**Application Deadline and Submission**:

This application form must be completed in full and returned via email to **admin@bestofmissourihands.org** by **February 15** of the grant year.

**Application Process**:

1. Applications will be reviewed by an impartial committee selected by the Board of Directors and the President.
2. Applicants will be ranked based only upon their written application.
3. The recipient’s name(s) will be announced by March 1, and a check will be mailed to the recipient (s).
4. The recipient must use the Professional Development Grant funds for the purpose requested on the Application Form.

The recipient must complete their Professional Development Grant funded activities; report to the membership in a MAA/BOMH Newsletter article, a Zoom workshop, a demonstration, or a slide show; and submit receipts for grant purchases within one year of the date of the award (March 1). Should a recipient not complete these requirements they will be ineligible to apply for any Best of Missouri Hands grants or scholarships in the future. Additionally, any funds not expended for the purposes of the grant as applied for must be returned to Best of Missouri Hands.

**Receipt Return Form**

**Upon completion of your Professional Development Grant project**, your next step is to detail how the funds were used by doing one of the following: write a short article including photos for the MAA/BOMH newsletter, record a Zoom workshop, do a demonstration, or present a slideshow at the Annual Meeting or ArtSmart conference. If you choose to write an article, please include 2 or 3 photos to be printed with the article. Submit the article via email to Kim Carr (kimmerhaw@yahoo.com) or email Kim to schedule a time to record your video workshop, schedule your demonstration, or schedule your slide show presentation.

Submit this form with the receipts for your grant related purchases. You must return any unused funds from your grant award to Best of Missouri Hands. You can email this form, copies of receipts, and payment of unused funds (if applicable) to admin@bestofmissourihands.org, or sent by US Mail to:

The Best of Missouri Hands
2101 W. Broadway, #322
Columbia, MO 65203

Newsletter article, workshop recording, demonstration, or slide show, plus receipts must be submitted/completed by March 1.

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total amount of receipts** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount returned to BOMH** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_